

The following changes and additions were made to the Town's Summit Division No. 1 and Division No. 2

Homeowners Association Bylaws, as approved on May 4th, 2011 at the "2011 Annual Homeowners Meeting"

Please retain this copy with your original bylaws. If requested by a homeowner, the Secretary will provide an up-to-date copy of the Bylaws.

## **AMENDMENT II TO THE**

## **BYLAWS OF**

## **TOWN'S SUMMIT DIVISION NO. 1 AND DIVISION NO. 2**

## **HOMEOWNERS ASSOCIATION**

### **ARTICLE V, MEETINGS OF TRUSTEES**

**Added:**

#### **SECTION 1, REGULAR MEETINGS**

"Quarterly meetings shall be held on the first Wednesday following the Annual Meeting of Members and quarterly thereafter on the second Wednesday of the respective month. If a quorum is not present, the quarterly meeting will be held on the following Wednesday, thereafter, until a quorum is present. In any case, the filing with the Washington Secretary of State will be made by the President prior to the expiration date."

### **ARTICLE VI, NOMINATION AND ELECTION OF TRUSTEES**

**Changed:**

#### **SECTION 1, NOMINATION**

The last sentence in Section 1 shall now state:

"Such nominations may be made from among members."

### **ARTICLE X, OFFICERS AND THEIR DUTIES**

**Added:**

#### **SECTION 8(d), TRASURER :**

"The Treasurer shall complete the IRS form 1120-H after the Audit Committee report and submit the form to the IRS prior to the Filing date."

### **ARTICLE XII, BOOKS AND RECORDS**

**Added:**

"The books, records, and, papers of the Association shall be kept on electronic media. A CD or DVD copy of the media shall be made annually, after the Audit and IRS filing. The backup copy shall be kept in a separate location."

The members of the Association during the May 4th, 2011 annual meeting of the members duly adopted this amendment to the Bylaws.

Josh Bingham 24 NOV 2012

Josh Bingham, TSHOA Secretary